

Careers Information

September 2021

Inscape
House
School

TOGETHER
TRUST

The careers team

The Careers Team

We recognise that our students, parents, and guardians require access to careers information to support decisions to inform future choices.

If students, parents or guardians require contact with the school careers team then they can liaise with Marie Young (Careers Advisor & Employability teacher) or Richard Nancollis (Post 16 Head of Department) via the school office on 0161 283 4750 or alternatively via the following email addresses: Marie.Young@togethertrust.org.uk
Richard.Nancollis@togethertrust.org.uk

Introduction

At Inscape, we strive to attain the highest standards in our work, have respect for others and develop individual talents. These principles underpin the school's approach to developing employability skills in our students so that they can look forward with confidence. We provide 1:1 impartial career guidance and employability education to support our young people in understanding the career landscape. The careers programme provides information and experiences to help our young people to make better- informed and more confident decisions about their future transitions, whatever their needs. Learning programmes address the needs of all learners and embed the development of independence, life skills and employability skills. Programmes provide access to community activities, college placements, industry professionals, vocational training courses, specialist workshops, careers events and high-quality work experience. Inscape works towards delivery of the Gatsby benchmarks of Good Career Guidance.

Aims

A career is a pathway through life, learning and work. Inscape House School promotes careers/employability learning via three themes:

- 1) **Development** through employability education, community access, work experience and enterprise education - which includes self-awareness, self-assessment, and self-improvement as a learner.

- 2) **Knowledge** through experiencing the world of work and via the exploration of careers, jobs, and labour market information.
- 3) **Skills** through the Inscape employability programme, through internal and external work placements, community access and via college and training provider access.

Resources

- Asdan Employability and Towards Independence curriculum and linked resource bank
- Internal and external work experience placements/partnerships with local businesses
- Workshops provided internally and externally that focus on CV Writing and Interviews skills
- Guest speakers & careers events such as the Skills Show and Apprenticeship Show
- Taster Days to support the development of specific employability skills.
- Careers advice at key intervals facilitated by the Careers and employability leader, business enterprise advisor and Careers & Enterprise Company.
- Collaborative work with local colleges to develop our learner's skills and knowledge about specific industry.
- Access to external activities such as Building opportunities (construction and multi trade skills).
- College infill placements and taster days with local providers.
- Activities facilitated by the Careers and Enterprise Company such as the Compass evaluation to quality assure careers education against the eight Gatsby Benchmarks of best practice.

Careers programmes

The diverse learning community is separated into four distinct Pathways (Champions, Explorers, Adventurers and Pioneers) careers and employability education is subsequently delivered in a manner that is accessible and appropriate to the learning needs and developmental stage of each learner. Please request access to the relevant curriculum map to ascertain where specific learning will take place.

ASDAN towards Independence and ASDAN Employability programmes provide the academic structure for our careers/employability curriculum, although other subject areas will also educate learners across the school about the careers landscape and collaborative work between subject teams and the careers team will also take place to link curriculum learning to careers. Careers Education Information and Guidance is available to students during their studies. Learners follow a number of valuable ASDAN TI and ASDAN Employability units that will support the development of hard and soft skills and direct learners towards becoming work ready. Students may also gain access to careers advice externally and learners have opportunities to attend workshops and events provided by Industry professionals, local businesses, and training providers.

Additional activities and services throughout the year

- Work placements and work-based taster activities
- College access infill/taster sessions
- Visits to local companies with targeted groups
- Guest speakers & workshops
- Internal and external careers events

Measuring Impact

Assessment and evaluation enable the school to make judgements about the worth or value of different aspects of the careers/employability provision so that we can decide how to improve and progress with the ever-changing labour market. The following procedures support this assessment process:

- The school will assess the impact of the careers programme by analysing the destinations of our young people and the school will ascertain the views of students and parents after key events.
- The Compass Evaluation process supports the school in quality assuring the careers and employability programme against the eight benchmarks of best practice – known as the Gatsby Benchmarks.
- Learner access to CEIAG is tracked using the Careers and Enterprise tracking tool.

- Partnership working with a designated Enterprise Advisor supports the school in focusing on the development of the careers programme.
- Successful management of work experience programmes depends on feedback; therefore, the learner, employability practitioner, employer, teachers, and support staff are encouraged to provide feedback about progress.
- Learning outcomes as specified in the Employability Schemes of Work and progression statements must be acknowledged and adhered to for each academic term and assessed accordingly. A portfolio of evidence must be created to provide evidence that learners have met specific outcomes.
- Progression details must be tracked and recorded effectively to ensure that the development of work skills, AET targets and Inscape levels are assessed thoroughly with support from placement providers where appropriate.
- It is recommended that students be asked to feedback on the productivity of their placements and the health and safety standards of the placement provider during the post placement review. The Placement provider will need to be notified immediately if concerns are raised.

FE/Training Provider Access

Inscape believes in giving training providers, colleges, and local businesses the opportunity to talk to students at the school. The school implements the following processes to ensure that young people and their families understand the employment/training and career options available:

- Active involvement of employers, colleges, and industry professionals in the employability curriculum to support curriculum activity and to advise and support our young people in making positive and realistic career choices.
- Opportunities to work actively with local businesses, Colleges, and training providers to establish potential internship and apprenticeship routes for our young people.
- Career guidance provided by the Careers Advisor and supplemented by external career advice services. Guidance is universal and is focused on key transition points.

- Internal and external careers events and network sessions organised by the careers team. Such events provide opportunities for parents, learners, and educators to access up-to-date information to support potential routes and future transitions into employment, training, or further education.

Please refer to the Provider access policy located on the school website.

Careers Policy

To read the full Careers Policy please use the following link [Inscape careers and employability policy and procedures](#)

Useful websites

nationalcareers.service.gov.uk- The National Careers website provides access to job profiles, outlining the skills required, main tasks, pay levels and career prospects for hundreds of different jobs. In addition, valuable guidance on the different stages involved in getting a job

apprenticeships.gov.uk- A website for anyone wanting to know more about apprenticeships. The website has a search facility for job specific apprenticeships in a particular area.

icould.com- Helpful videos about a wide range of job roles

autism.org.uk- National Autistic Society

gov.uk/guidance/equality-act-2010-guidance- The equality Act legally protects people from discrimination in the workplace and in wider society.

careerconnect.org.uk- Career Connect provide high quality independent careers advice, bridging the gap to learning and employment and better life chances for young people and adults.

ucas.com- The Universities and Colleges Admissions Service.

Local Colleges

salfordcc.ac.uk - Salford City College

tmc.ac.uk- The Manchester College

trafford.ac.uk- Trafford College

aquinas.ac.uk- Aquinas College

theadle.cmcnet.ac.uk- Cheadle College

accesscreative.ac.uk- Access Creative College

<https://www.sendcode.org/> SendCode